

## **Apparel Prep Job Description**

From its humble beginnings as a specialty sewing business operated from the family's basement, 5B's now occupies a 170,000 square foot facility that operates 20 hours a day. The facility has over 400 embroidery heads, 7 screen print presses and is continually growing. In addition to custom embroidery and screen print, 5B's offers a wide variety of services including digitizing, warehousing, special garment prepping, shipping and rush orders! 5B's prides itself on providing our customers with on time delivery, attention to detail, customer service and competitive pricing. We invite you to experience the 5B's difference, we are confident you will "bee" pleased!

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Examine all garments for quality.

Remove unwanted threads.

Examine garments for spots or defects, and remove.

Remove paper backing from garments.

Count garments into bundles and record on paperwork.

Fold garments for packing.

Apply stickers to garments.

Bag garments.

Follow and understand basic instructions.

## **QUALIFICATIONS**

Must be able to work independently

Ability to Stand 8 to 10 Hours per Day

Ability to Lift Up to 50 lbs. Frequently

Maybe Expected to Lift and Reach

Able to Understand and Follow Verbal and Written Instructions with Minimal Supervision

Able to Multitask

Must be Able to Work in a Fast-Paced Environment

Must be Able to Work Flexible Schedule and Overtime, as needed